

**Rules for Admission to First year of
Post HSC (Std. XII) Diploma Courses
in
Engineering / Technology and
Pharmacy
in
Technical Institutions / Polytechnics
in Maharashtra
for the Year 2006 - 2007**



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Reference: Govt. Resolution, Higher & Tech. Education, Mantralaya, Mumbai-32,
No.Praveni-1005/(169/05)/TE-2, dated 08th June 2005

Govt. Letter No. No.Praveni-1005/(165/2005)/TE-2, dated 08th June 2006

1. These rules shall be applicable to the following Diploma Courses in Govt./Govt. Aided Institutions and Un-Aided Polytechnics/Institutions in Maharashtra State **for the year 2006-2007.**
 - 1) Diploma course in Architecture
 - 2) Diploma course in Electronics and Radio Engineering
 - 3) Diploma course in Surface coating Technology
 - 4) Diploma course in Hotel Management and Catering Technology
 - 5) Diploma course in Rubber Technology
 - 6) Diploma course in Pharmacy
2. Admission to these Diploma Courses will be carried out by the individual institutes. The candidates who are eligible for admission to any of the above Diploma Courses shall submit their application in the form as prescribed by the respective institute complete in all respects for each course separately along with attested copies of all the necessary certificates to the Principals of the respective Institutions separately as per the schedule of that institute.
3. **Eligibility for Admission to First Year or Semester of Post H.S.C. Courses:**
 - 1) Diploma course in Architecture
 - 2) Diploma course in Electronics and Radio Engineering
 - 3) Diploma course in Surface coating Technology
 - 4) Diploma course in Hotel Management and Catering Technology
 - 5) Diploma course in Rubber Technology
 - 6) Diploma course in Pharmacy

3.1 Diploma Course in Architecture:

For admission to first year of this course, the candidate should have passed the Higher Secondary Certificate (Std. XII) examination of the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with **English and Mathematics** and secured minimum 50% aggregate marks (45% aggregate marks for backward class category candidates from Maharashtra State)

AND

The candidate shall be required to pass the aptitude test as per the norms declared by the Admission Authority before conducting such test. The said test shall consist of two written papers, namely,

- (1) Drawing, two hours duration, twenty-five maximum marks, and,
- (2) Aesthetic Sensitivity, one-hour duration, fifteen maximum marks.

The total minimum passing marks shall be sixteen out of forty.

Note : - The Diploma Course in Architecture awarded by the Maharashtra State Board of Technical Education, (formerly Board of Technical Examinations) is recognized as equivalent to B.Arch. (Bachelor's Degree in Architecture) for purposes of Superior Posts and Services in Central Government as per the Government of India, Ministry of Education and Social Welfare, Department of Education, Office Memorandum No. F-18/22/72 dated 11th September 1973. A similar provision also exists in the State Government. University of Mumbai has considered this Diploma at par with Bachelor's Degree in Architecture for the purposes of Post Graduate Studies.

Some of the Indian and Foreign Universities consider this Diploma in Architecture for admission to Post Graduate Studies.

3.2 Diploma Course in Electronics and Radio Engineering / Diploma Course in Surface Coating Technology:

For admission to the first year or semester of Diploma Course in Electronics and Radio Engineering / Diploma Course in Surface Coating Technology, the candidate should have passed the Higher Secondary Certificate (Std. XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subjects English, Physics, Chemistry and Mathematics and secured minimum 50% marks i.e. 150 marks out of 300 marks (45% marks i.e. 135 marks out of 300 marks for backward class category candidates from Maharashtra State only) in the subjects Physics, Chemistry and Mathematics added together.

3.3 Diploma Course in Hotel Management and Catering Technology:

For admission to the first year or semester of Diploma Course in Hotel Management and Catering Technology, the candidate should have passed the Higher Secondary Certificate (Std. XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination of Science, Arts, Commerce, Home Science or MCVC with at least 50% marks (45% marks in case of Backward Class candidates from Maharashtra State only) **in aggregate** with English as compulsory subject.

Note: The term 'aggregate marks' used here shall mean the grand total marks obtained by the candidate, taken together for all the subjects, whether compulsory or optional.

3.4 Diploma course in Rubber Technology

For admission to the first year or semester of Diploma Course in Rubber Technology, the candidate should have passed the Higher Secondary Certificate (Std. XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subjects English, Physics, Chemistry and Mathematics.

OR

The candidate should have passed Diploma Course in Electronics / Mechanical / Civil / Electrical / Chemical Engineering or Technology or its equivalent discipline from Maharashtra State Board of Technical Education or any Autonomous Polytechnic of Government of Maharashtra or any other examination declared by the said Board to be equivalent.

3.5 Eligibility for Admission to First Year Diploma Course in Pharmacy

For admission to the first year or semester of the diploma course in Pharmacy, the candidate should have passed the Higher Secondary Certificate (Std. XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or any other examination declared by the said Board to be equivalent thereto, with and in (1) Physics, (2) Chemistry, (3) Biology / Mathematics and (4) English.

4.0 Domicile:

Domicile Certificate is not necessary if the candidate has passed the qualifying examination from a recognized institute in Maharashtra and has studied and passed his/her X, XI and XII standard examinations from a recognized school/college in Maharashtra.

4.1 Sons /daughters of the employees of (i) Govt. of India or (ii) Undertakings of Govt. of India shall be eligible for admissions, even though such an employee is domiciled in any other state or union territory, and even though the candidate does not satisfy the conditions mentioned in Rule 4 above, **provided that**, (i) such employee has been transferred to Maharashtra before the last date of submission of application forms, and, (ii) has joined the post in Maharashtra before the last date of submission of application forms, and, (iii) has not been transferred out of Maharashtra after that.

4.2 Sons/daughters of persons domiciled in Maharashtra will also be eligible for admission even if they do not satisfy the conditions mentioned in Rule 4 above, **provided that** the candidate produces a domicile certificate in respect of his / her father/ mother. In case of mother's domicile certificate, the candidate shall submit an affidavit on Rs. 10 stamp paper, stating that the person whose name the domicile certificate is issued is the mother of the candidate. The domicile certificate issued by the Government Authorities only from the State of Maharashtra such as Executive Magistrate, Sub Divisional Magistrate and authorized by the District Magistrate shall be acceptable. **The domicile certificate by choice or domicile certificate for educational purpose shall not be considered.**

4.3 **Candidates passing the qualifying examination from an institution of outside Maharashtra State shall be eligible for admission to Unaided institutions only and that too, after exhausting all applications from eligible candidates in Maharashtra State as above.**

5.0 **Reservations:**

5.1 **Backward Class Candidates:**

Seats shall be reserved for backward class candidates from Maharashtra State, as per the percentages given below, of the sanctioned intake, course wise, in all the Govt., Non Govt. Aided and Unaided polytechnics.

1	Schedule Castes and Scheduled Castes converts to Buddhism (SC)	13.0 %
2	Scheduled Tribes including those living outside specified areas (ST)	7.0 %
3	Vimukta Jati (VJ)	3.0 %
4	Nomadic Tribes (NT1)	2.5 %
5	Nomadic Tribes (NT2)	3.5 %
6	Nomadic Tribes (NT3)	2.0 %
7	Other Backward Classes (OBC)	19.0 %
Total		50.0 %

Note :

The candidates claiming S.B.C. category shall be eligible for seat in open category and also for seats remaining vacant after admission of the candidate from Backward Class Category. The reservation shall not exceed 2% of the sanctioned intake capacity.

Non-Creamy Layer Certificate : The candidates claiming to belong to categories NT2, NT3 and OBC shall submit a certificate, **valid for the current year**, and issued by concerned Sub Divisional Officer / Deputy Collector / Collector that the parent of the candidate do not belong to creamy layer as per the relevant orders of the Government from time to time.

The caste certificate produced by the candidate claiming reservation shall have a clear mention of the category of reservation and the caste of the candidate.

5.2 **Physically Handicapped (PH) Candidates:**

As per the provisions in Clause 39 of Equal Opportunities, Protection of Rights and Full Participation Act 1995, three (3) per cent seats of total sanctioned intake capacity of all the institutions shall be reserved for physically handicapped candidates. **These seats are within the sanctioned intake capacity.**

This reservation shall be applicable for following types of physically handicapped candidates:

Visually impaired (blind) candidates (P1)

Speech & hearing impaired (dumb and deaf) candidates, (P2)
Candidates with orthopedic disorders and learning disabilities, Dyslexia, Dyscalculia,
Dysgraphica, Spastic (P3).

These 3% seats should be offered to eligible PH candidates on inter-se merit of All PH candidates taken together.

Note: It should be noted that the physically handicapped candidates on admission to Engineering / Technology diploma course will not be given any exemptions or additional facilities in the academic activities other than those which may be provided by the State Board Of Technical Education and the Academically Autonomous institutions.

5.2.1 Five seats in HMCT course for physically handicapped candidates at Institute of HMCT, Pune.

In addition to the seats specified in 5.2, provision of additional 5 seats in each course over and above the sanctioned intake is made in Polytechnics who have received AICTE approval for physically handicapped candidates through Centrally Sponsored Scheme of Ministry of Human resource Development, Govt. of India. This scheme is meant for Upgrading existing Polytechnic to integrate the Physically Disabled in the Main steam of Technical and Vocational Education.

5.2.2 Defense Service Personnel (DSP)

Five per cent (5%) seats of the total sanctioned intake, subject to a maximum of five (5) seat in each Government and Government-Aided polytechnics shall be reserved for sons and daughters of Defence service personnel, including those permanently disabled or killed in action. **These seats shall be within the sanctioned intake of the institute.** This reservation shall be applicable, subject to the following:

- (i) In case of active Defence service personnel domiciled in the state of Maharashtra, the candidate shall be eligible for admission, even if he/ she does not satisfy the condition stated in Rule 4, irrespective of whether the Defence service personnel are posted within Maharashtra or outside Maharashtra, as on the last date of submission of application form. Such candidates shall have to produce the domicile certificate of the father/ mother, who is an active Defence service personnel, as the case may be, along with their application form. In case of mother's domicile certificate, the candidate shall submit an affidavit on Rs. 10 stamp paper, stating that the person in whose name the domicile certificate is issued, is the mother of the candidate.
- (ii) In case of active Defence service personnel not domiciled in the state of Maharashtra, but posted in Maharashtra, as on the last date of submission of application form, the candidate shall be eligible for admission even though he/ she does not satisfy the condition stated in Rule 4. Such candidates shall have to produce a copy of the transfer order, subsequent joining report, and a certificate from his/ her office stating that the father/ mother, who is an active Defence service personnel, is not transferred outside Maharashtra after joining duties in Maharashtra, along with their application form.
- (iii) The candidate who desires to claim a seat reserved for sons and daughters of ex-service personnel, shall be eligible for admission even though he/ she does not satisfy the condition stated in Rule 4. They will be required to produce a domicile certificate of his or her father / mother, who is ex-defence service personnel as the case may be. In case of mother's domicile certificate, the candidate shall submit an affidavit on Rs. 10 stamp paper, stating that the person in whose name the domicile certificate is issued, is the mother of the candidate.

Note : The domicile certificate issued by the Government Authorities in the State of Maharashtra such as Executive Magistrate, Sub Divisional Magistrate authorized by the District magistrate shall only be acceptable. The domicile certificate by choice or domicile certificate for educational purpose shall not be considered.

- (iv) To be eligible for these seats, the following conditions shall apply:
 - a) The candidate is a son or daughter of the person who has been a member of the Armed Forces of India and who has put in at least 5 years of active service and has

been subject to Indian Army Act, Indian Navy Act, Indian Air Force Act and also includes ex-servicemen who retired from such service or were permanently disabled or killed in action. The condition of minimum active service of 5 years shall not be applicable to the service personnel who are permanently disabled or killed in action.

- b) The candidate shall be required to produce a certificate in the prescribed proforma, i.e. 'Proforma A', from the appropriate authority of the Armed Forces in the rank of Commandant or equivalent or from District Sainik Board, certifying that the candidate fulfills the condition (a) above.

5.2.3 Female Candidates (FE)

- 1) 30% seats of the sanctioned intake, course wise, in all the Government, Government aided, un aided polytechnics and autonomous institutions shall be reserved for female candidates in all the courses where the seats are open for male as well as female candidates.
- 2) This reservation shall be a horizontal reservation in the different categories like open, SC, ST, VJ, NT 1, NT 2, NT 3, OBC and SBC. For example, if for a particular course the sanctioned intake is 60, then 13% seats out of 60, i.e. 8 seats shall be reserved for SC category candidates. Out of these 8 seats, 30% seats, i.e. 2 seats shall be reserved for female SC category candidates. If female SC category candidates do not become available, then these 2 seats shall be offered to male SC category candidates. Similar procedure shall be adopted for the reservation of seats for female candidates in other categories also.

6.0 Foreign National / Foreign Student / Persons of Indian Origin (PIO) / Children of Indian workers in Gulf Countries.

15% seats of the sanctioned intake of each course in all institutes offering post HSC Diploma is reserved for Foreign National / Foreign Student / Persons of Indian Origin (PIO) / Children of Indian workers in Gulf Countries. These seats are over and above the sanctioned intake capacity for each course 1/3rd of the 15% seats shall be reserved for the children of Indian workers in the Gulf Countries and 2/3rd of the 15% seats shall be reserved for the PIO/ Foreign National / Foreign Students.

These seats can be filled by the institutes **only after the institute is certified by the AICTE to the effect** that the institute has infrastructure facilities for making the admissions against the over and above the sanctioned intake seats for Foreign Nationals, Foreign Students, PIOs and children of Indian Workers in the Gulf Countries. In the event of non availability of Foreign Nationals, Foreign Students, PIOs and children of Indian Workers in the Gulf Countries, **these seats can not be filled from any other candidates.**

The candidates aspiring for admission under this category shall fulfill the eligibility criteria as mentioned in Rule No. 3 along with satisfying any one of the following conditions

Persons of Indian Origin (PIO) : Persons who are citizens of other countries (except Pakistan and Bangladesh) who at any time held an Indian Passport , or who or either of his / her parents or any of his / her grand parents was a citizen of India by virtue of the provisions of the Constitution of India or Sec 2 (b) of Citizenship Act, 1955 (Act No. 57 of 1955).

Foreign Nationals : Citizens of all countries other than India, who are not of Indian origin as defined under PIO.

Foreign Student : Foreign Student on this context shall be defined as the student who possesses a foreign passport.

The Principals of the concerned Polytechnics act as the Admission authority for admission under this quota.

The individual Polytechnics have to invite applications for this quota and conduct the admissions strictly on the basis of merit.

If sufficient candidates do not take admission in any course in any institute under this quota, the vacancies shall remain as it is.

Under any condition, the vacant seats under this category shall not be offered to other candidates.

7. Selection :

Selection for admission shall be made strictly on the basis of inter-se merit of the candidate as per the following:

- (i) Aggregate marks obtained in the subjects of Physics, Chemistry and Mathematics taken together at the Higher Secondary Certificate (Std. XII) or equivalent examination, on satisfaction of condition of eligibility given in Rule 3.1 or 3.2, as applicable, for Diploma Course in Architecture, Diploma Course in Electronics and Radio Engineering and Diploma Course in Surface Coating Technology.
- (ii) Aggregate marks obtained in H.S.C. (Std. XII) or equivalent examination of academic stream of Science or Arts or Commerce or MCVC or Home Science, for the Diploma Course in Hotel Management and Catering Technology.
- (iii) Aggregate marks obtained in the subjects of Physics, Chemistry and Biology OR Mathematics on satisfaction of condition of eligibility given in rule 3.5 for Diploma course in Pharmacy.

8. Procedure for Admission:

- 8.1 A consolidated provisional merit list arranging all the applications irrespective of castes or categories in the order of merit shall be prepared and notified. Admitting authority shall exhibit this provisional merit list indicating therein the marks on the basis of which merit list is prepared, on the notice board in such a manner that it can be seen by all the candidates aspiring for the admission.
- 8.2 Any candidate seeking admission to a course covered by these rules shall have a right to raise an objection if he / she has any reason to believe that merit is not given correctly or his / her name is omitted from the merit list.
- 8.3 The candidate raising an objection shall lodge a complaint in writing within three days of exhibition of provisional merit list, about his / her objection, stating therein the reason which led him / her to believe that omission and / or merit indicated is improper, with sufficient evidence to support his / her objection. Mere expression of suspicion or doubt shall not be sufficient to warrant an enquiry.
- 8.4 The admitting authorities shall make enquiries about such complaint on the basis of evidence tendered, and decide whether the objections raised are proved. If the objections are proved, merit of the candidate shall be corrected. After considering the objections and following the procedure mentioned above, a final merit list shall be exhibited. The Admission Centre shall also display a schedule of admission on its Notice Board. Candidates are advised to see the schedule and attend the respective rounds for admission.
- 8.5 Admissions shall be given on merit as per the final merit list, starting from the top of the merit list, with due regulation of admissions as under:

Round -I - All the candidates (open/reserved/male/female) of all the categories, , as per general merit list will be considered for admission at the respective polytechnics, for admission, as per their *inter se* merit. Reserved category candidates shall be admitted in open category by virtue of their merit, or, in their respective category of reservation, if open category seats are not available as per their merit. SBC category candidates shall be admitted in their original category by virtue of their merit. For the female candidates, the seat availability shall be checked in the following order: (i) in the seats reserved for females in open category, or, (ii) in the seats reserved for females in respective caste category, or (iii) in the general seats in open category, or (iv) in the general seats in their respective caste category, and the first available seat in that order shall be allotted to them.

Round -II- (i) On completion of Round -I, if any of the backward class categories mentioned above, does not get the required number of candidates for the percentages laid down, the seats so remaining vacant shall first be filled in from amongst **all** the candidates (male and female) of Special Backward Class (SBC) category, as per their *inter se* merit, limited to the extent of two per cent seats of sanctioned intake capacity of the course in the polytechnic, if available. Such seats for SBC category shall be filled, if available, for female candidates separately, provided vacancies exist in female quota. The seats to be offered to SBC candidates shall be made

available from any of the categories of reservation wherever vacancies exist after Round -I. After doing so, the seats remaining vacant, if any, from amongst the seats for female candidates, shall be offered to **all** the SBC category candidates (male/female) as per their inter se merit.

(ii) After doing so, the seats remaining vacant in the respective group of categories as mentioned below, shall be offered to candidates from the respective group with reference to their *inter se* merit, **by adopting the procedure as mentioned below, for each of the group:**

Group 1	i) Scheduled Castes and Scheduled Castes converts to Buddhism (SC) ii) Scheduled Tribes including those living outside the specified areas (ST)
Group 2	i) Vimukta Jati (VJ) ii) Nomadic Tribes (NT1)
Group 3	i) Nomadic Tribes 2 (NT2) ii) Nomadic Tribes 3 (NT3) iii) Other Backward Class (OBC)

For example, the seats remaining vacant in SC and ST categories after Round -II-(i), shall first be offered to **all** the SC and ST candidates (male and female) as per their inter se merit. After doing so, the seats remaining vacant, if any, from amongst the seats for female candidates in this group, shall be offered to **all** the candidates (male/female) in this group, as per their inter se merit.

The reserved category candidates, who are not admitted in Round -I, may attend this Round for a fresh admission.

Round -III - The seats remaining vacant in reserved categories after completion of Round -II, shall be made available to **all** the candidates (male and female) of all the reserved categories together, on the basis of their *inter se* merit. After doing so, the seats remaining vacant, if any, from amongst the seats for female candidates, shall be offered to **all** the reserved category candidates (male/female), as per their inter se merit.

The reserved category candidates who are not admitted in Rounds -I or II may attend this round for a fresh admission.

Round -IV - After completion of Round -III, the seats remaining vacant, if any, shall be filled with reference to inter se merit of **all** the candidates (open/reserved/male/female). In this stage, male candidates shall not be admitted against the seats reserved for female candidates. After doing so, the seats remaining vacant, if any, from amongst the seats reserved for female candidates, shall be offered to **all** the candidates, (open/reserved/male/female) as per their inter se merit.

Those candidates who are not admitted in Rounds -I or II or III earlier, may attend this round for a fresh admission.

If a candidate reports to the Admission Centre later than the time and date given, he or she shall be considered for admission against the seats available at that point of time for his / her category if the particular round of admission is still going on. Similar procedure shall be followed for the candidates who report with the modified marks after verification duly certified by Maharashtra State Board of Secondary and Higher Secondary Education, or the concerned examination body.

8.6 The Principal of every Polytechnic/Institute shall forward, to the Joint Director of Technical Education of the region in which the institute is located, a complete list of students who are admitted to the Polytechnic/ Institute. The full details as may be prescribed by him/her be submitted within a week from the last date of admission.

9. **Relative Merit in Case of Equal Marks:**

9.1 In case of candidates securing equal marks, their relative merit for admission to **Diploma Courses in (1) Architecture, (2) Electronics and Radio Engineering, and (3) Surface Coating Technology** shall be fixed on the basis of the following:

- (i) A candidate passing qualifying examination with higher grand total marks shall be given first priority.
 - (ii) A candidate passing the S.S.C. (Std. X) or equivalent examination with higher grand total marks shall be given second priority.
 - (iii) A candidate passing Intermediate Grade drawing examination shall be given third priority.
 - (iv) A candidate who secures higher marks in the subject of Mathematics at the qualifying examination shall be given fourth priority.
 - (v) A candidate who secures higher marks in the subject of Mathematics at S.S.C. (Std. X) or equivalent examination shall be given fifth priority.
- 9.2 In case of candidates securing equal number of marks, their relative merit list for admission to **Diploma Course in Pharmacy** will be reassessed inter-se on the basis of the following:
- (a) A candidate passing qualifying examination with higher grand total shall be given first priority.
 - (b) A candidate passing the S.S.C. examination or equivalent examination with higher grand total shall be given second priority.
 - (c) A candidate who secures higher marks in the subject of Biology/Mathematics at qualifying examination shall be given third priority.
 - (d) A candidate who secures higher marks in the subject of Physics at H.S.C. or equivalent examination shall be given fourth priority.
- 9.3 In case of candidates securing equal marks, their relative merit for admission to **Diploma Course in Hotel Management and Catering Technology** shall be fixed on the basis of the following:
- (i) A candidate passing the qualifying examination from Science Stream shall be given the first priority.
 - (ii) A candidate passing the qualifying examination from Home Science Stream shall be given the second priority.
 - (iii) A candidate passing the qualifying examination from MCVC Stream shall be given the third priority.
 - (iv) A candidate passing the qualifying examination from Commerce Stream shall be given the fourth priority.
 - (v) A candidate passing the qualifying examination from Arts Stream shall be given the fifth priority.
10. **Application and Documents Required :**
No application shall be considered unless it is accompanied with the attested copies of the following documents:--
- (i) Statement of marks of the qualifying examination. (For all candidates)
 - (ii) School/Institute Leaving (after qualifying examination) Certificate. (For all candidates)
 - (iii) Statement of marks of the S.S.C. (Std. X) or equivalent examination. (For all candidates)
 - (iv) Certificate of passing Intermediate Grade drawing examination (If the candidate has passed the Intermediate Grade drawing examination.)
 - (v) Caste Certificate (if the candidate belongs to backward class.)
 - (vi) Creamy Layer Exemption Certificate, **valid for the current year**, issued by the concerned Collector / Deputy Collector / Sub Divisional Officer (if the candidate belongs to NT2/NT3/OBC category).
 - (vii) Documents as mentioned in Rule 4.1 (For sons and daughters of Central Government Employees).
 - (viii) Documents as mentioned in Rule 4.2 (For sons and daughters of Maharashtra State domiciled persons)
 - (ix) Documents as mentioned in Rule 5.2 (For PH candidates)
 - (x) Documents as mentioned in Rule 5.2.2 (For sons and daughters of Defence service personnel)
11. Copies of the certificates attached to the application form should be attested by the Head Master/Principal of the School/Institute or a Gazetted Officer or Special Executive Magistrate. Original Certificates, if attached, to the application shall not be returned. The candidate shall have to produce original certificates at the time of scrutiny of application prior to admission.
12. Application for admission shall not be considered unless it is
- 1) properly and correctly filled in

- 2) accompanied by attested copies of the requisite certificates in support of the claims made in the application.
- 3) received in the office of the proper authority on or before the last date and time prescribed.
13. The application or any of the certificates received after the last date prescribed for this purposes shall not be entertained. [The application forms will be available at respective Institute for the period of 15 days after the day of declaration of HSC result of the Board of Secondary and Higher secondary school certificate Examination Maharashtra State. However in case of vacancies the institute may extend the period with the permission of concern Regional Office of The directorate of Technical Education.](#)
14. **Fees and Concessions:**
A separate fee structure is fixed for Government and Non Govt. aided Polytechnics / Institutions and Unaided Polytechnics / Institutions.

Architecture /Electronics and Radio Engineering/ Surface Coating Technology/ HMCT /Rubber Technology/ Pharmacy:

14.1 Fees prescribed : The annual tuition fees and other fees for Govt., Govt-Aided and Un-Aided Institutes as prescribed by the Government vide GR No. TEM 3396/7656 T.E.-1, dated 15th May 2000, is as indicated below :

fees is to be paid to the institute at the time of Admission.

A) Tuition Fees & other fees : For Govt. / Govt. Aided Polytechnics/unaided Polytechnics

i) Tuition Fees

For Open Category Candidates		SC/ST/VJ/NT-1/NT-2/NT-3/OBC/SBC Categories		Foreign Nationals / persons of Indian Origin etc.	
Govt. & Govt. Aided Polytechnics	Un-Aided Polytechnics	Govt. & Govt. Aided Polytechnics	Un-Aided Polytechnics	U.S. \$ 2000 per annum For the students of SARC countries excluding Bangla Desh and Pakistan	U.S. \$ 3000 per annum for others
Rs. 6000/- per annum	Refer Sr. No. B	Nil	Nil		

ii) Other Fees :

Sr. No.	Type of fees	for Govt. & Govt. Aided Polytechnics		for Un-Aided Polytechnics		Foreign Nationals / persons of Indian Origin etc.
		Open Category	OBC/SC/ST/VJ/NT-1/ NT-2/ NT-3 /SBC Categories	Open Category	OBC/SC/ST/VJ/NT-1/ NT-2/NT-3 /SBC Categories	
01	Development Fee[Except HMCT]	*	Nil	Refer Sr. No. B	Nil	U.S. \$ 1000 per annum
02	Gymkhana Fee (Identity Card, Magazines, Medical etc.)	Rs. 200/- per annum	Nil	Refer Sr. No. B	Nil	Rs. 200/- per annum
03	Library Fee	Rs. 100/- per annum	Nil	Refer Sr. No. B	Nil	Rs.2000/-per annum
04	Library & Laboratory Caution Money Deposit Refundable, to be paid only once, and not every year	Rs. 200/-	Rs. 200/-	Rs. 200/-	Rs. 200/-	Rs. 200/-

* Engineering / Technology Rs. 1000/- Pharmacy & Architecture Rs. 3000/- per annum.

Sr. No.	Type of fees	for Govt. & Govt. Aided Polytechnics		for Un-Aided Polytechnics		Foreign Nationals / persons of Indian Origin etc.
		Open Category	OBC/SC/ST/V J/NT-1/ NT-2/ NT-3 /SBC Categories	Open Category	OBC/SC/ST/ VJ/NT-1/ NT-2/NT-3 /SBC Categories	
05	Internet & E-mail Facilities Fee	Rs. 150/- per annum	Nil	Refer Sr. No. B	Nil	Rs. 1000/- per annum
06	Annual Social Gathering & Other Cultural Activities Fee	Rs. 100/- per annum	Nil	Refer Sr. No. B	Nil	Rs. 100/- per annum

B) Tuition Fees & other fees : For Un- Aided Polytechnics

Tuition fees & other fees for Un-Aided Polytechnics as fixed by **Shikshan Shulka Samiti** will be made available on web site **www.dte.org.in**

C) Fees for Diploma in Rubber Technology

Rs. 15,250/- for Maharashtra State Candidate and

Rs. 20,250/- for Out side Maharashtra State Candidate

For further details contact to the Principal of concerned institute.

Caution Money: Caution money deposits received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, the amount of caution money deposit shall be transferred to Students Aid Fund in case of un aided colleges and credited to Government in case of Government and Government-Aided College, if candidate does not apply for refund, (a) within 3 complete account years after the student actually leaves the institution; or, (b) within 3 complete account years after the date of successful completion of the course, whichever is earlier.

Changes if any in the fees will by notified later and will be binding on the candidates.

The admission shall be confirmed only after payment of fees as indicated above.

15. Transfer of Student:

- 15.1** A candidate once admitted in the first year or semester of a course shall not be transferred during the same year or semester to any other institution.
- 15.2** If a candidate gets an admission according to his / her merit for any course in any other institution any where within the area or outside the area of admissions his admission in the concerned institution shall be treated as having cancelled. His certificates and fees as admissible may be returned or transferred but it shall not be considered that the candidate has been transferred.
- 15.3** A candidate admitted in any government or Aided Institution and passing the first year or semester examination or any higher year or semester examination, as the case may be, in full may be transferred to another Government or Aided Institution in next year or semester, if eligible, provided a vacancy exists and he / she stands in merit in comparison to other candidates aspiring for such change. In this case the Head of the Institution shall be authorized to admit such candidate by following the approved procedure.
- 15.4** The Rule 15.3 shall not be applicable to the candidates in Unaided Institutions for transfer to Government or Aided Institutions.
- 15.5** The Rule 15.3 shall be applicable for transfer of candidates from and among the Unaided Institutions, provided both the institutions agree, in writing, for the respective transfer, and the examination authority agrees thereof. Such transfers shall be permitted, subject to approval of the Joint Director of Technical Education, the Regional Head of the Directorate.

16. Cancellation of Admission:

16.1 If an admitted candidate cancels the admission by submitting an application, for any reason, whatsoever, including getting admission in any other institution or course other than those which are within the admission purview of the concerned Admission Officer, he / she shall forfeit his candidature for reconsideration unless provided under the Rules.

16.2 Refund of fees :**16.2.1 Part Refund of Tuition fees :**

The candidate who has been provisionally admitted may cancel admission by submitting an application in duplicate, in the prescribed pro forma - M, and may request for refund of fees. The refund of fees as applicable shall be made in due course. It is made clear that such application for cancellation will be considered if and only if the admission is taken provisionally by paying the prescribed tuition fee as mentioned in these rules. Refund of tuition fees shall be made after deduction of the amount as shown below :-

Sr. No.	Category	Period and amount of deduction					
		Up to 'Cut off date' as prescribed in the schedule.(14 th Aug)		After 'Cut off date', but on or before 31 st August of academic year in which candidate is admitted		After 31 st August of academic year in which candidate is admitted.	
		Govt. &Govt. Aided Polytec hnics	Un- Aided Polytec hnics	Govt. & Govt. Aided Polytechn ics	Un- Aided Polytech nics	Govt. & Govt. Aided Polytechn ics	Un- Aided Polytech nics
1	All the candidates excluding Foreign Nationals / Persons of Indian Origin etc.	Rs. 600/-	10%	Rs. 3000/-	50%	Rs. 6000/-	Full Fee
2	50 % refund of tuition fee against cancellation of admission taken against the seats for Foreign Nationals / Persons of Indian Origin etc. is permissible up to 31 st August. After 31 st August, candidates are not eligible for any refund of tuition fee.						

Note : In case of candidates belonging to SC / ST / VJ / DT / NT-1 / NT-2 / NT-3 / OBC/SBC who have secured a seat in Govt. or Govt Aided Polytechnic, the amount specified in the Sr. No. 1 of the above table is to be levied on the candidates as cancellation charges on cancellation of admission before handing over the original certificates.

If the admission is cancelled up to the 'Cut off date' or thereafter, as mentioned in the admission schedule, the refund shall be made after deducting the cancellation charges as prescribed in these rules, within 15 days from the date of receiving cancellation application, by the concerned admission centre.

16.2.2 Part Refund of Other fees :

The candidate who is canceling admission shall apply for refund of other fee to the principal of the institute where he has reported after admission. Refund of other fees for students admitted to the college shall be made after deduction as under:

Deduction from Development fee :

Sr. No.	Category	Period					
		Up to 'Cut off date' as prescribed in the schedule.(14 th Aug)		After 'Cut off date', but on or before 31 st August of academic year in which candidate is admitted		After 31 st August of academic year in which candidate is admitted.	
		Govt. and Govt-Aided Polytechnics	Un-Aided Polytechnics	Govt. and Govt-Aided Polytechnics	Un-Aided Polytechnics	Govt. and Govt-Aided Polytechnics	Un-Aided Polytechnics
1	All the candidates excluding those in Sr.No.2 of this table	Rs. 100/-	Rs. 350/-	Rs. 500/-	Rs. 1750/-	Rs. 1000/-	Rs. 3500/-
2	Foreign Nationals / Persons of Indian Origin etc.	U.S.\$ 100		U.S.\$ 500		U.S.\$ 1000	

Refund of Gymkhana Fee, Training & Placement Fee, Library Fee, Library & Laboratory Caution Money Deposit , Internet & E-mail Facilities Fee, Annual Social Gathering & Other Cultural Activities Fee , Hostel fee and others for all the candidates excluding Foreign Nationals / Persons of Indian Origin etc:

Sr. No.	Type of candidate	Amount refundable	
		Up to 31 st August of academic year in which candidate is admitted	After 31 st August of academic year in which candidate is admitted
1	All candidates except Foreign Nationals / Persons of Indian Origin etc	Full Refund	Rs. 500/-
2	Foreign Nationals/Persons of Indian Origin etc	Full Refund	Rs. 2000/-

Note :

If the admission is cancelled up to the 'Cut off date' or thereafter, as mentioned in the admission schedule, the refund shall be made after deducting the cancellation charges as prescribed in these rules, within 15 days from the date of receiving cancellation application, by the concerned admission centre.

16.2.3 If a candidate expires or becomes invalid within 90 days from the date of admission, full refund of all fees shall be made to the parent / guardian of the candidate.

17. Returning of School Leaving Certificate:

17.1 If the admission is cancelled within 60 days from the start of admission programme, the original school leaving certificate on the strength of which a candidate is admitted shall be returned to him / her.

17.2 If the admission is cancelled after the 60th day from the start of admission programme, he / she shall be issued the leaving certificate from the institution where he / she was finally admitted. A true copy of the original school leaving certificate retained by the Admission Officer or the Institute may be issued if requested therefor by the candidate, with attestation by the Admission Officer or the Head of the Institute.

17.3 After confirmation of admission, the original school leaving certificate on the strength of which the candidate is admitted shall not be handed over to the candidate unless as per the provisions of these Rules.

18. Conduct and Discipline :

18.1 Action against ragging : Maharashtra Prohibition of Ragging Act 1999 which is in effect from 15th May 1999 has the following provisions for Action against Ragging :

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated, for further action. Where, on enquiry by the head of the educational institution, it is found that there is no substance, prima facie, in the complaint received, he/she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.

18.2 Head of the Institution may verify the antecedents of the candidate through the appropriate police authority.

18.3 Students while studying in any institute, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government, shall be expelled from the institute without any notice by the Principal.

18.4 Candidates applying for admission against the seats reserved for Backward Classes mentioned in these Rules should note that only those candidates who actually belong to the castes and communities shall be eligible for the concession.

18.5 **If any of the statements made in application form or any information supplied by the candidate in connection with his/her admission is, at any time, found to be false or incorrect, such candidate shall not be considered for admission, and if already admitted, his/her admission shall be cancelled, fees forfeited and he/she may be expelled from the institute by the Principal and prosecuted by Government, if deemed necessary. An appeal against the order of expulsion, however, may be preferred within eight days from the date of letter of expulsion, to Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases shall be final.**

19. Autonomous Institutions

All the Rules above shall be applicable to Autonomous Institutes for the courses for which autonomy is granted by the Government of Maharashtra.

20 Additional Rules for Admissions to Diploma Courses in Private Unaided Polytechnics/Institutions

- 1) As per Government Education and Employment Department Resolution No. TEM-3382/111836(190)-TE-1A, dated 21st May 1983, the Rules for admission to Diploma Course in Government and Aided Polytechnics will be applicable to Unaided Private Polytechnics also, wherever the qualifying examination and eligibility conditions are the same. These

Polytechnics should observe the reservation of seats for Backward Class applicants as laid down in these Rules.

- 2) Unaided Private Polytechnics /Institutions shall call applications from the eligible students from the recognized institutes/schools in Maharashtra and outside Maharashtra within the period as specified by the Director of Technical Education, Maharashtra State, Mumbai.
- 3) Unaided Private Polytechnics can offer the vacant seats, if any, after the admissions of eligible students from the recognized institutes/schools in Maharashtra, to eligible students from the recognized institutes/schools outside Maharashtra. **But in any case, for admission to the course, the candidate must fulfill the eligibility condition as mentioned in Rule No. 3. Also, the percentage of out side Maharashtra candidates so admitted should not exceed 20% of the sanctioned intake for any course in the institution.**
- 4) In case, the sanctioned intake is reduced by the Government due to excess admissions during last year, the sanctioned intake for such polytechnics shall be as per the directives from the Government from time to time.
- 5) Merit list of the candidates shall be got approved from the authorities specified by the Regional Joint Director of Technical Education, before finalizing the admissions. Such merit list should also be ultimately got approved from the Director of Technical Education, Maharashtra State, Mumbai.
- 6) The merit list of admitted students shall be submitted to the Director of Technical Education, Maharashtra State, Mumbai, within two weeks time from the last date of admission specified by the Director of Technical Education, Maharashtra State, Mumbai.
- 7) Transfer of candidate from one polytechnic to another during Third Semester/Second Year should be allowed only if no objection certificate is issued in writing by the Principal of polytechnic to which the student belongs. Transfers made in accordance with this clause should be reported immediately to the Director of Technical Education, Maharashtra State, Mumbai and also to the Secretary, Maharashtra State Board of Technical Education, by the Principal of the polytechnic to which the candidate is transferred along with a copy of No Objection Certificate given by the Principal of other polytechnic.

Annexure : 1

The Government and Government Aided Institutions running the courses are as under

Sr. No.	Course	Institute	Status	Sanctioned Intake
1	Diploma in Architecture	L. S. Raheja School of Architecture, St. Martin's Road, Bandra (W), Mumbai-400 050	Govt. Aided	60
2	Diploma in Electronics & Radio Engg.	St. Xavier's Technical Institute, Mahim Causeway, Mumbai-400 016	Govt. Aided (Autonomous)	80
3	Diploma in Electronics & Radio Engg.	Cusrow Wadia Institute of Technology, Pune - 411 001 , Tel : 020 - 624152	Govt. Aided (Autonomous)	60
4	Diploma in Surface Coating Technology	D.E. Society's Technical Institute, Servants of India Society Road, Pune- 411 004.	Govt. Aided	40
5	Diploma in Hotel Management & Catering Technology	Maharashtra State Institute of Hotel Management & Catering Technology, 412/C, K.M. Munshi Marg, Shivaji Nagar, Pune	Govt. (Autonomous)	60
6	Diploma in Hotel Management & Catering Technology	Govt. Institute of Hotel Management & Catering Technology, Sadar, Nagpur	Govt. (MSBTE)	60
7	Diploma in Rubber Technology	Govt. Polytechnic, Mumbai 49, Kherwadi, Ali Yawar Jung Marg, Bandra(E), Mumbai-400 051	Govt. (Autonomous)	30 (23 seats for candidates from Maharashtra State and remaining 07 seats for admission on all India basis)

List of Pharmacy Institutions

Sr. No.	Name and Address of Institute	Sanctioned Intake
Mumbai Region		
1	K.M. Kundanani College of Pharmacy, Ulhasnagar, Dist. Thane. (Non Govt. Aided Linguistic Minority Sindhi)	60
2	Government Polytechnic, Ratnagiri	30
Nashik Region		
3	A. I. T. 's Institute of Pharmacy, Pharmacy Nagar, Survey No.100, P.O. Box No. 123, Malegaon – 423 203, Dist. Nashik (Non Govt. Aided Muslim Minority Institute)	60
4	Government Polytechnic, Jalgaon	60
5	Smt. Sharaschandrika S. Patil Institute of Technology (Pharm.) Chopda, Dist. Jalgaon.	60
6	Pravara Rural Education Society's Padmashree Dr. Vithalrao Vikhe Patil Institute of Pharmacy, Loni-Pravaranagar, Dist. Ahmednagar.	60
Pune Region		
7	Bharati Vidyapeeth's Institute of Pharmacy, Erandawane, Pune - 411 038	60
8	Government College of Pharmacy, Karad, Dist. Satara.	60
9	College of Pharmacy (Poly.), Shri Siddheshwar Mandir, Shri Siddheshwar Mandir Road, Solapur- Vijapur Road, Jule Solapur.	60
10	College of Pharmacy, Miraj Medical Centre, Miraj, Dist. Sangli.	60
11	Institute of Pharmacy, Air Port Road, Ujalaiwadi, Kolhapur.	60
Aurangabad Region		
12	Maulana Azad Edu. Society's Kamala Nehru College of Pharmacy (Poly.), Ruza Baugh, Aurangabad.	60
13	Shri Shivaji Institute of Pharmacy, Basmat Road, Parbhani.	60
14	Nanded Pharmacy College (Poly.), Shyam Nagar, Nanded	60
15	Institute of Diploma in Pharmacy (Poly.), Umbre Nagar, Osmanabad	60
16	Channa Basweshwar Polytechnic (Pharmacy), Latur	60
17	Maharashtra Polytechnic College (D.Pharmacy) Nilanga, Dist. Latur	60
18	Institute of Pharmacy, Gadhi Gevrai, Dist. Beed	60
Amravati Region		
19	Geetadevi Khandelwal Institute of Pharmacy, Godbole Plot, Dabki Road Akola 444002	60
20	Government Polytechnic, Amravati.	60
Nagpur Region		
21	Institute of Diploma in Pharmacy, Borgaon (Meghe), Wardha.	60
22	Institute of Diploma in Pharmacy, Wanadongri, Hingna Road, Nagpur.	60
23	Smt. Kusumtai Wankhede College of Pharmacy, Katol, Nagpur.	60